



FIRE & RESCUE DISTRICT

COMMISSIONER MEETING

July 14, 2025 at 4:00 p.m.

**Station 16
5800 Glenwood**

MINUTES

North Ada County Fire & Rescue District Board of Commissioners did conduct a regular Commissioner Meeting at 4:00 p.m., Monday, July 14, 2025. The meeting was available in person and via teleconference.

Call To Order: 4:00 p.m.

Commissioner Roll Call: Commissioners Ramey, Souza and Bunderson were present.

BUSINESS

*** Motion to Approve Minutes dated June 9 and June 27, 2025.**

Commissioner Souza made motion to approve the minutes dated June 9, 2025. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Souza (yes), Bunderson (yes). Motion Carried.

*** Motion to Approve the Check List dated July 14, 2025.**

District Administrator Vaughan stated that the check list contains a 4th quarter JPA payment to Eagle Fire District. Commissioner Souza made motion to approve the check list dated July 14, 2025. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Souza (yes), Bunderson (yes). Motion Carried.

*** Consideration to enter into an agreement with Zwygart John, Certified Public Accountants, to conduct the FY24-25 audit, and Authorizing the Chairman of the Board of Commissioners to execute the Letter of Engagement.**

Commissioner Souza made motion to enter into an agreement with Zwygart John, Certified Public Accountants, to conduct the FY24-25 audit and authorizing the Chairman of the Board of Commissioners to execute the Letter of Engagement. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Souza (yes), Bunderson (yes). Motion Carried.

*** Consideration to enter into an agreement with Lawn Co for Landscape Maintenance and Snow Removal services at Fire Station 18 and Authorizing the Chairman of the Board of Commissioners to execute the following three proposals:**

- **Landscape Maintenance August 1, 2025 – September 30, 2025. Proposal 41078**
- **Landscape Maintenance October 1, 2025 – September 30, 2026. Proposal 41077**
- **Snow and Ice Management Contract November 15, 2025 – March 15, 2026.**

Commissioner Souza made motion to enter into an agreement with Lawn Co for Landscape Maintenance and Snow Removal services at Fire Station 18 and authorizing the Chairman of the Board of Commissioners to execute the three listed proposals. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Souza (yes), Bunderson (yes). Motion Carried.

*** Consideration to enter into an agreement with TruePoint (GovPath) for Accela civic platform software development for Automation of Impact Fee Assessment and Collection and Authorizing the Chairman of the Board of Commissioners to execute the Statement of Work agreement.**

Services will be billed monthly on a time/materials hourly basis as work is requested by NACFR. Impact Fee Automation Scope of Work Estimate: \$9,075 Not to Exceed Amount: \$10,000. Commissioner Souza made motion to enter into an agreement with TruePoint (GovPath) for Accela civic platform software development for automation of impact fee assessment and collection and authorizing the Chairman of the Board of Commissioners to execute the Statement of Work agreement. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Souza (yes), Bunderson (yes). Motion Carried.

Eagle Fire Department Report – Chief Tyler Lewis and Assistant Chief Theron Hudson

Eagle/NACFR JPA Contract FY25-26: Chief Lewis presented the EFD/NACFR JPA FY25-26 Contract Addendum. There was discussion regarding the FY25-26 contract addendum.

General Report

- Chief Hudson reported on the call volume data for the previous month.
- Boise Fire and Eagle Fire sent firefighters to Coeur D'Alene to cover for the crews who wished to attend the funerals of their fallen firefighters.
- Fire Marshal Scott Buck is retiring in September.
- The new Brush Truck is on track for delivery in October. EFD may wish to retain use of the old BR-45 for training purposes.
- EFD is considering running a Levy override next year.

*** Action Item**

Commissioner Meeting
07-14-25

***Adjourn: 4:39 p.m.**

Commissioner Souza made motion to adjourn. Commissioner Bunderson second. No discussion.
Roll Call Vote: Ramey (yes), Souza (yes), Bunderson (yes). Motion carried.

DATE: 8-11-25

Jeff Ramey, Commissioner/Chairman

*** Action Item**