



FIRE & RESCUE DISTRICT

NORTH ADA COUNTY FIRE & RESCUE DISTRICT COMMISSIONER MEETING

February 13, 2023 at 4:00 p.m.

**Station 16
5800 Glenwood**

MINUTES

North Ada County Fire & Rescue District Board of Commissioners did conduct a regular Commissioner Meeting at 4:00 p.m., Monday, February 13, 2023. The meeting was available in person and via teleconference. The meeting was conducted in compliance with the Idaho Open Meetings Law.

Attending: Commissioner/Chairman Jeff Ramey, Commissioner Jeff Souza, Commissioner Todd Bunderson, District Administrator Shelley Vaughan, Eagle Fire Chief Tyler Lewis, Boise Fire Assistant Chief Romeo Gervais.

Call To Order: 4:00 p.m.

Commissioner Roll Call: Commissioners Ramey, Bunderson and Souza were present.

*** Consideration to Approve Minutes dated January 9, 2023.**

Commissioner Souza made motion to approve the minutes dated January 9, 2023. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

*** Consideration to Approve the Check List dated February 13, 2023.**

Commissioner Souza made motion to approve the check list dated February 13, 2023. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

A Representative from Zwygart and Johns was delayed and not present at 4:00 p.m. Therefore, the Board agreed to move to the next item on the Agenda and come back to the FY2022 Audit Presentation later in the meeting.

Presentation of the 2023 Impact Fee Study – Colin McAweeney/TischlerBise

Mr. McAweeney presented the 2023 Impact Fee Study recently completed by Tischler/Bise. There was discussion about the proposed Impact Fees for NACFR and those of other entities in Ada County.

***Consideration to accept the 2023 Impact Fee Study as presented by TischlerBise**

Commissioner Souza made motion to accept the 2023 Impact Fee Study as presented. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

Presentation of FY2022 Audit – Zwygart & Johns

Mr. John Russell with Zwygart & Johns presented the FY2022 Audit. There was brief discussion. The Audit was a “clean audit”. No additional internal control suggestions were made. The FY2022 fiscal year was nine months (January – September 30). The FY2023 fiscal year and all future fiscal years will be October 1 through September 30.

***Consideration to accept the FY2022 Audit**

Commissioner Souza made motion to accept the FY2022 Audit as presented. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

Proposal for Architect Professional Services for Station 5 Addition – Chief Tyler Lewis

Eagle Fire Chief Tyler Lewis presented the Proposal for Architect Professional services for the addition to Station 5. Chief Lewis interviewed the Architect. She has done work for police and fire entities before, and Chief Lewis has first-hand knowledge of her work and skill set. There was discussion regarding Timelines and Date Completion, Out Clause and Work Ownership.

***Consideration to accept the Proposal for Architect Professional Services**

Commissioner Bunderson made motion to accept the proposal for Architect Professional Services. Commissioner Souza second. No further discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

Eagle Fire Department Update – Chief Jamie Vincent

Automated Station Alerting and Dispatching: Chief Vincent stated that a new Station Alert and Dispatching system will be implemented in the coming years. The estimate for installation is \$30,000 per station, but some of the funding may come from another source. Updates will be given as they become available.

New Pierce Engine: A preconstruction meeting for the new Engine 5 will be scheduled in May.

Boise Fire Department Update – Chief Romeo Gervais

Automated Station Alerting and Dispatching: Chief Gervais commented on the new Alerting and Dispatching systems. It is possible that some of the funding will come from ECPC (Emergency Communications Preparedness Center)

Union Contract Negotiations: The union contract negotiations are ongoing. The next meeting is scheduled for February 27.

SAFR Grant: Chief Gervais stated that Boise City will be applying for a SAFR Grant to help fund Station 13. SAFR Grants can be granted for up to a 3-year period. Chief Gervais would like to schedule time at the March or April meeting to make a presentation to the NACFR Board on what the SAFR Grant is and the application process, pros and cons, etc...

New Business:

Commissioner Souza would like for the Board to consider moving the March Commissioner meeting to March 15. The Board agreed to move the meeting. DA Vaughan will make the arrangements and post notifications.

*** Adjourn:** 5:06 p.m.

Commissioner Souza made motion to adjourn. Commissioner Bunderson second. Roll Call Vote: Ramey (yes), Souza (yes), Bunderson (yes). Motion carried.

Jeff Ramey, Commissioner/Chairman

Date

*** Action Item**