



FIRE & RESCUE DISTRICT

NORTH ADA COUNTY FIRE & RESCUE DISTRICT COMMISSIONER MEETING

September 30, 2022, 9:00 a.m.

**Station 16
5800 Glenwood**

MINUTES

North Ada County Fire & Rescue District Board of Commissioners did conduct a Special Commissioner Meeting at 9:00 a.m., Friday, September 30, 2022. The meeting was available in person and via teleconference. The meeting was conducted in compliance with the Idaho Open Meetings Law.

Call To Order 9:02 a.m.

Commissioner Roll Call: Commissioners Ramey, Souza and Bunderson were present.

Engine Purchase: Finance options – Cash Vs. Lease/Purchase

*** Consideration to Adopt NACFR Resolution #65 A Resolution of the Board of Commissioners of the North Ada County Fire & Rescue District, Ada County, State of Idaho, making certain findings and authorizing the Chairman of the Board of Commissioners to execute and enter into a certain agreement for the lease purchase of one (1) Pierce enforcer pumper on behalf of the Board of Commissioners of the North Ada County Fire & Rescue District; and Providing an Effective Date.**

There was discussion regarding whether or not to purchase a new engine intended for Fire Station 18. Purchasing options (financing lease/purchase vs. cash purchase) were discussed. Commissioner Souza made motion to Amend Resolution #65 to state "...authorizing the Chairman of the Board of Commissioners to execute and enter into a certain agreement for the **CASH** purchase of one (1) Pierce Enforcer pumper ..." including "...not to exceed a dollar amount of \$980,000". Commissioner Souza made motion to adopt Resolution #65 as amended. Commissioner Bunderson second the motions to Amend and to adopt Resolution #65 as amended. No discussion. Roll call vote: Ramey (yes), Souza (yes), Bunderson (yes). Motion carried.

***Consideration to Adopt Resolution #66 – Adopting in its entirety Volume 1, the North Ada County Fire & Rescue District Annex, and Appendices of Volume II of the 2022 Ada County Multi-Hazard Mitigation Plan.**

Commissioner Souza made motion to adopt Resolution #66 as written. Commissioner Bunderson second. No discussion. Roll call vote: Ramey (yes), Souza (yes), Bunderson (yes). Motion carried.

***Consideration to authorize the Chairman of the Board of Commissioners to execute and enter into an agreement with Tischler-Bise for the Capital Improvements Plan Update including:**

- **Project Initiation/Data Acquisition**
- **Prepare Land Use Assumptions and Development Projections**
- **Determine Capital Facilities Needs and Service Levels**
- **Evaluate Different Allocation Methodologies**
- **Prepare Capital Improvements Plan**
- **Determine Need for “Credits” to be Applied Against Capital Costs**
- **Conduct Funding and Cash Flow Analysis**
- **Prepare Impact Fee and Capital Improvements Plan, Public Presentations**

Commissioner Ramey presented the process by which the Contract with Tischler-Bise became necessary for an update to the Capital Improvements Plan in FY22-23. Commissioner Souza made motion to authorize the Chairman of the Board of Commissioners to execute and enter into an agreement with Tischler-Bise for the Capital Improvements Plan Update. Commissioner Bunderson second. No further discussion. Roll call vote: Ramey (yes), Souza (yes), Bunderson (yes). Motion carried.

Discussion Topics:

- **Balance Sheet Report -- Reviewed**
- **Investing Policy** – Attorney Gigray provided a template for Fire District Investment Policy. DA Vaughan will provide the Board with a copy of Gigray’s template for review. If the Board wishes to review other templates for governmental entities Commissioner Souza will provide alternatives.
- **Medical Insurance Plan Renewal** – There was discussion regarding the FY22-23 Healthcare plan for the District. The Board does not wish to make changes at this time.

Commissioner Meeting
9-30-22

New Business: None.

*** Adjourn: 10:13 a.m.**

Commissioner Souza made motion to adjourn. Commissioner Bunderson second. No discussion.
Roll call vote: Ramey (yes), Souza (yes), Bunderson (yes) Motion carried.

Jeff Ramey, Commissioner/Chairman

Date

*** Action Item**