



## **FIRE & RESCUE DISTRICT**

### **NORTH ADA COUNTY FIRE & RESCUE DISTRICT COMMISSIONER MEETING**

**May 16, 2022, 4:00 p.m.**

**Station 16  
5800 Glenwood**

### **MINUTES**

**North Ada County Fire & Rescue District Board of Commissioners did conduct a regular Commissioner Meeting at 4:00 p.m., Monday, May 16, 2022. The meeting was available in person and via teleconference. The meeting was conducted in compliance with Idaho Open Meetings Law.**

#### **Call To Order: 4:00 p.m.**

**Commissioner Roll Call: Commissioners Ramey, Bunderson and Souza were present.**

#### **\* Approval of the Minutes dated April 11, 2022.**

Commissioner Souza made motion to approve the minutes dated April 11, 2022. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

#### **\* Approval of the Check List Dated May 16, 2022.**

Commissioner Bunderson made motion to approve the check list dated May 16, 2022. Commissioner Souza second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

#### **Presentation of FY2021 Audit Findings—John Russell of Zwygart John & Associates**

Mr. John Russell of Zwygart John and Associates presented the audit findings to the Board of Commissioners. The Balance Sheet was reviewed and discussed, and an overview of the audit in its entirety was presented to the NACFR Board. The Auditor determined that it was a “clean audit”, and no discrepancies or issues were found. Internal Controls were found to be adequate.

#### **\* Motion to Accept the FY2021 Audit Report**

Commissioner Souza made motion to accept the FY2021 Audit Report as presented. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

**\*Consideration to approve Resolution #59 Authorizing the Board of Commissioners of this Fire District to execute that certain “Memorandum of Understanding For The Modification of Joint Powers Agreement For Fire Protection And Emergency Services by and between the City of Boise and the North Ada County Fire & Rescue District FY2016-FY2020”; and Directing the Fire District Secretary; and Providing an Effective Date**

Boise Assistant Chief of Planning and Administration Kim Brown presented the MOU for the modification of the Joint Powers Agreement. The MOU addressed changes to the NACFR/BFD Joint Powers Agreement due to the NACFR/Eagle Fire Department Joint Powers Agreement.

--Effective June 1, 2022, Eagle Fire Department will provide staffing and deployment, for NACFR Contract Service Area of Station 20.

--Effective January 1, 2022, Eagle Fire Department shall solely manage M&O for Station 20.

--Effective January 1, 2022, Eagle Fire Department is authorized to use and shall maintain NACFR Equipment and apparatus assigned to and located at Station 20.

--Effective no later than April 1, 2022, BFD, Eagle and NACFR have agreed to relocate Brush 18 from Boise Fire Station 2 to NACFR Fire Station 20.

--Effective June 1, 2022, Eagle Fire Department shall assume sole responsibility for fire code inspections, plan reviews, investigations, public education activities and enforcement of the fire code pursuant to NACFR/Eagle Fire Department Agreement.

Deputy Chief Brown provided the MOU to the NACFR Board prior to the meeting so that they might review it and be prepared with questions. There was confirmative discussion. Commissioner Bunderson made motion to approve Resolution #59 Authorizing the Board of Commissioners of this Fire District to execute that certain “Memorandum of Understanding For The Modification of Joint Powers Agreement For Fire Protection And Emergency Services by and between the City of Boise and the North Ada County Fire & Rescue District FY2016-FY2020”; and Directing the Fire District Secretary; and Providing an Effective Date. Commissioner Souza second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

**\*Consideration to Approve New Subdistrict Boundaries pursuant to Idaho Code 31-1410 (2)**

Fire District Administrator Vaughan provided the Board with a map showing a proposed change in subdistrict boundaries. The map was provided by COMPASS using recent 2020 Census population information. There was discussion and boundary/population comparison. The new boundary will take a portion of Subdistrict #3 (Plantation Golf Community) and add it to Subdistrict #1. This new boundary will balance out the population between districts. Commissioner Souza made motion to approve the proposed NACFR Subdistrict Boundaries. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

**Boise Fire Update – Assistant Chief Romeo Gervais**

Chief Gervais reported the following:

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- The new academy recruits are graduating on Friday at 10:30. NACFR Commissioners are invited to attend the ceremony.
- Station 6 will have an open house on Tuesday from 10:00 a.m. to Noon. Engine 6 will be moving into Station 6 on May 23<sup>rd</sup>.
- Station 13 is moving forward. Land has been purchased, and the City is in the design phase of the project.
- Station 5 is in the Design and Development phase. The Station rebuild is scheduled for completion mid 2024. Ladder 5 will be moving into Station 18 during the remodel, and Engine 5 will be moving into the old Summers Funeral Home at 12<sup>th</sup> and Bannock.
- Union Contract Negotiation will take place over the next couple of weeks. The Goal is to be finished within the next 30 days.
- Greg Womack is now the Administrative Chief at Whitney Fire District.
- Boise Fire plans to schedule a Contract Methodology meeting with NACFR the first week of June or at least by the NACFR Commissioner meeting on June 13.

**Eagle Fire District Update**

Eagle Fire Staff are not able to attend the current meeting. However, Chief Vincent did call Administrator Vaughan with an update on a couple of items.

- Station 5 Progress: Station 5 equipment procurement has had its challenges, but it looks like the hose and PPE will be delivered by June 15. The Extractor has been delivered, and the floors in the hazmat room and storage room are being resurfaced/painted. The gym equipment has been delivered, and the new recruit academy graduates will be cleaning the station the first or second week of June.
- The ATV order has been held up because of a chip for the GPS that is not currently available. Chief Vincent spoke to the Operations Chief, and they determined they would go forward without the GPS feature as their tablet MDT will have a GPS function built in. Carl's Cycle has been unable to order the ATV at this time. There has been a price increase. However, deleting the GPS feature will be a credit. The ATV is expected to be delivered in September.

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**New Business: None**

**\* Adjourn: 5:15 p.m.**

Commissioner Souza made motion to adjourn. Commissioner Bunderson second. No discussion. Roll Call Vote: Ramey (yes), Bunderson (yes), Souza (yes). Motion carried.

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Jeff Ramey, Commissioner/Chair

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Date

**\* Action Item**