



## Commissioner Meeting July 9, 2018

Attendance: Commissioners Margaret Dimmick  
Jeff Ramey  
Todd Bunderson  
District Administrator Shelley Young  
District Treasurer/Accountant Kathleen Roma  
Boise City Fire Chief Dennis Doan  
Boise City Fire Marshal Romeo Gervais  
Div. Chief Finance Kim Brown  
Whitney Fire District Resident Paul Henning

**Call to Order: 16:00 Hours**

**APPROVAL OF MINUTES:** Commissioner Bunderson made motion to accept the minutes dated June 11, 2018. Commissioner Ramey second. No Discussion. Roll call vote: Bunderson (yes), Dimmick (yes), Ramey (yes). Motion carried.

**APPROVAL OF BILLS:** Commissioner Ramey made motion to approve the check list dated July 9, 2018. Commissioner Bunderson second. Discussion: DA Young noted that the 3<sup>rd</sup> Quarter payment for the JPA with Boise City Fire was included in this check list. Roll call vote: Bunderson (yes), Dimmick (yes), Ramey (yes). Motion carried.

### **GENERAL BUSINESS**

#### **2019 JPA Proposed Contract Addendum – BFD Div. Chief Kim Brown**

Division Chief Brown reviewed the FY2019 JPA Proposed Contract Addendum with the NACFR Board. Methodology was explained. Currently, the Collective Labor Agreement (including the Health Trust) is built into the proposed contract addendum as an estimate. These figures can change once the CLA is finalized.

Since the District cannot enter into a contract without final numbers, the Board requested an MOU stating that the District and the City will continue the FY2018 JPA contract into FY2019 until the final figures are available. At that time a new FY2019 contract addendum will be

proposed, and the District will pay the City any balance due once the contract addendum is approved.

There was discussion regarding the Swing Pool personnel, CAP-City Allocation Plan (NACFR's proportional share), Training Center cost, Stores and Equipment.

Div. Chief Brown will forward a list of anticipated major equipment purchases in coming years.

### **EMS Transport Co-Staffing Plan – BFD Chief Dennis Doan**

Chief Doan presented a proposed co-staffing plan that would enable Ada County Paramedics to run a 24-hour ambulance out of Station 18 six days per week. The Ambulance would be staffed full-time by ACP and one BFD Firefighter Paramedic. This plan will allow BFD paramedics to improve and maintain their skills and give more paramedic/patient interaction time. The plan is to have the same paramedic and BFD Firefighter team work together each shift in order to foster interagency relationships. Currently ACP is funding a 12-hour car out of Station 18. The Co-staffing plan would require 3 FTEs funded by NACFR. Chief Doan proposes to take the 4<sup>th</sup> firefighter from the crews at Station 16 and use those FTE's to co-staff the ambulance car.

Commissioner Ramey requested a report on the EMS run volume out of Station 18 and how many of those calls were within the NACFR District and how many were in the City.

Commissioner Ramey also requested that Div. Chief Brown provide the District with a cost to re-open Station 18 with a full firefighter staff (11 new FTE's).

Commissioner Ramey requested that Div. Chief Brown provide the District with a cost to fund 3 additional FTE's in order to Co-Staff the ambulance car.

The Commissioners may opt to schedule a Special Meeting on July 16 in order to discuss the co-staffing option once the information gathering is complete.

### **PREVENTION DEPARTMENT UPDATE – Fire Marshal Gervais**

Fire Marshal Gervais stated that the ACCELA project continues to go forward. The Operational Permit process is in place, and it seems to be working well for the public as well as the District. The Western Idaho Fair is coming in August which is always a big project for the Prevention Department.

### **DISTRICT BUSINESS**

#### **Review of Bids for Replacement Generator Project – Shelley Young (Action Item)**

District Administrator Young presented the Board with two bids for the replacement generator project.

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Rundle Electric: \$79,630.00

Quality Electric: \$98,784.00

Jon Farren, electrical engineer, was consulted and stated that he would recommend accepting the Rundle bid as they are a reputable company and low bid.

Commissioner Ramey made motion to accept the Rundle Bid in the amount of \$79,630 for the replacement generator project at Station 16. Commissioner Bunderson second. No further discussion. Roll call: Bunderson (yes), Dimmick (yes), Ramey (yes) Motion carried.

## **NEW BUSINESS**

**Executive Session:** IC 74-206(b) *to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student;*

The Board agreed to table an executive session. The Board will schedule an employee performance evaluation in the future as time permits.

Commissioner Ramey made motion to approve a 3% pay rate increase for the position of District Administrator. Commissioner Bunderson second. No discussion. Roll call: Bunderson (yes), Dimmick (yes), Ramey (yes) Motion carried.

## **TO FOLLOW BUDGET WORKSHOP 17:29 Hours**

### **NACFR BOARD REVIEW OF FY2019 DRAFT BUDGET**

District Administrator Young and District Treasurer/Accountant Kathleen Roma presented the Board with a draft line item budget for the FY2019 year. The draft budget included the Boise Fire JPA Contract Addendum estimates. The Board agreed to continue the draft budget and approved the base budget dollar figures.

**ADJORN:** Commissioner Ramey made motion to adjourn. Commissioner Bunderson second. Motion carried. Meeting adjourned.

**ADJOURN: 19:05 hours**

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Margaret Dimmick, Commissioner/Chair

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Date