



## **FIRE & RESCUE DISTRICT**

### **NORTH ADA COUNTY FIRE & RESCUE DISTRICT COMMISSIONER MEETING**

**November 13, 2018  
3:00 p.m.**

**Station 16  
5800 Glenwood**

#### **Call To Order 3:00 p.m.**

**Those Present:** Commissioner Dimmick  
Commissioner Bunderson  
Commissioner Ramey (absent)  
District Administrator Shelley Young  
District Treasurer Kathleen Roma  
Attorney for the District Lance Salladay  
Attorney for the District for Special Projects William Gigray  
Consultant Anne Wescott – Galena Consulting  
Boise City Fire Marshal Romeo Gervais  
Paul Henning – Whitney Fire District

#### **GENERAL BUSINESS**

##### **Workshop – Impact Fees Process and Progress (Ada County/City of Garden City) – Attorney William Gigray, Attorney Lance Salladay, Anne Wescott-Galena Consulting**

Attorney Gigray directed a workshop explaining the impact fees process including the status with Garden City and Ada County. The policy and Resolutions were reviewed. Anne Wescott and Attorney Salladay also gave input.

A List of investment Options can be found in IC 67-1210. The District Treasurer will contact the Auditor for guidelines on setting up and reporting on the Trust account.

#### **DISTRICT BUSINESS – Regular Session 4:37 p.m.**

##### **APPROVAL OF MINUTES: Consideration to approve Commissioner Meeting Minutes October 8, 2018**

Commissioner Bunderson was not present at the meeting held on October 8. Therefore, he recused himself from approving the minutes. Commissioner Dimmick deferred approval until the meeting on November 26, 2018, when Commissioner Ramey would be present.

##### **APPROVAL OF BILLS: Checks List dated November 13, 2018**

Commissioner Bunderson made motion to approve the check list dated November 13, 2018. Commissioner Dimmick second.

**\*1) Discuss & consider motion to set the date and time for a Public Hearing to consider the adoption of a Capital Improvements Plan prepared by Galena Consulting. (November 26, 2018, 4:00 p.m.)**

Commissioner Bunderson made motion to set November 26, 2018, as the date and time for the Public Hearing to consider adoption of a Capital Improvements Plan. Commissioner Dimmick second. No further discussion. Roll Call Vote: Dimmick (yes), Bunderson (yes) Motion carried.

**\*2) Consider motion to authorize the District Secretary to Publish the Notice of Public Hearing on the consideration of approval of the Capital Improvements Plan.**

Commissioner Bunderson made motion to authorize the District Secretary to Publish the Notice of Public Hearing on the consideration of approval of the Capital Improvements Plan. Commissioner Dimmick second. No further discussion. No further discussion. Roll Call Vote: Dimmick (yes), Bunderson (yes) Motion carried.

**\*3) Consider motion to set the date and time for the public hearing to consider the approval of a new Fire District Impact Fee in the City of Garden City and authorize the District Secretary to Publish the Joint Notice of Public Hearing with the City. (November 26, 2018)**

Commissioner Bunderson made motion to set the date and time for the public hearing to consider the approval of a new Fire District Impact Fee in the City of Garden City and authorize the District Secretary to Publish the Joint Notice of Public Hearing with the City. (November 26, 2018). Commissioner Dimmick second. No further discussion. Roll Call Vote: Dimmick (yes), Bunderson (yes) Motion carried.

**\*4) Discuss & consider motion to approve a Resolution establishing the “Joint Development Impact Fee Advisory Standing Committee (nunc pro tunc) from May 8, 2017” as a Standing Committee**

Commissioner Bunderson made motion to approve a Resolution establishing the “Joint Development Impact Fee Advisory Standing Committee (nunc pro tunc) from May 8, 2017” as a Standing Committee. Commissioner Dimmick second. No further discussion. Roll Call Vote: Dimmick (yes), Bunderson (yes) Motion carried.

**\*5) Nomination and Appointment of Joint Development Impact Fee Advisory Committee Members**

Commissioner Bunderson made motion to appoint the following people to the Joint Development Impact Fee Advisory Committee: Bill Truax, John Wardle, Cyndi Elliot, Charles Miller, Adam Reno

Commissioner Dimmick Second. Discussion: Commissioner Dimmick asked Anne Wescott of Galena Consulting if the Advisory Committee nominees had been contacted and if they had indicated that they are willing to serve on the Committee. Anne Wescott stated that the committee was advised when they were convened for the purpose of making recommendations on the Capital Improvements Plan. In addition, she did contact them via e-mail last week. No further discussion. Roll Call Vote: Dimmick (yes), Bunderson (yes) Motion carried.

**\*6) Give directions to the District Secretary to include in the agenda for the meeting immediately after the Public Hearing, as set above, the following “action items”:**

- **Discuss & consider motion to approve Resolution adopting the “North Ada County Fire and Rescue District capital Improvements Plan for Ada County”.**
- **Discuss & consider motion to approve Resolution adopting the “City of Garden City/ North Ada County Fire and Rescue District Intergovernmental Agreement to Collect and Expend Development Impact Fees for Fire District Systems Improvements”**
- **Discuss & consider motion to approve a Resolution establishing the District’s City of Garden City Development Impact Fee Policies.**

As Chairman of the Board, Commissioner Dimmick gave directions to the District Secretary to include the following in the agenda for the meeting immediately after the public hearing on November 26, 2018, as action items:

- Discuss & consider motion to approve Resolution adopting the “North Ada County Fire and Rescue District capital Improvements Plan for Ada County”.
- Discuss & consider motion to approve Resolution adopting the “City of Garden City/ North Ada County Fire and Rescue District Intergovernmental Agreement to Collect and Expend Development Impact Fees for Fire District Systems Improvements”
- Discuss & consider motion to approve a Resolution establishing the District’s City of Garden City Development Impact Fee Policies.

#### **PREVENTION DEPARTMENT UPDATE – Fire Marshal Gervais**

New Hire: Fire Marshal Gervais announced that firefighter Mike Bisagno has been hired into the Prevention Division as a Captain Inspector. In addition, Firefighter Jason Chan is currently working modified duty in the Prevention Division in preparation to fill the next opening for a Captain Inspector.

CLA: No update

City of Garden City: Fire Marshal Gervais and Assistant Fire Marshal Johnson are currently working with the City of Garden City on Code Enforcement Actions and also the Plan Review Process and Fee Schedules.

#### **NEW BUSINESS**

**None**

Commissioner Meeting

November 13, 2018

Page | 4

Commissioner Bunderson made motion to adjourn. Commissioner Dimmick second. No Discussion. Motion carried.

**Adjourn: 4:50 p.m.**

**\* Action Item**

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Jeff Ramey, Commissioner

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Date