



FIRE & RESCUE DISTRICT

NORTH ADA COUNTY FIRE & RESCUE DISTRICT COMMISSIONER MEETING

**October 8, 2018
4:00 p.m.**

**Station 16
5800 Glenwood**

Call To Order: 4:00 p.m.

APPROVAL OF MINUTES: Consideration to approve Commissioner Meeting Minutes September 10, 2018

Commissioner Ramey made motion to approve the meeting minutes dated September 10, 2018. Commissioner Dimmick second. No Discussion. Roll Call Vote: Dimmick (yes), Ramey (yes), Bunderson (absent). Motion carried.

APPROVAL OF BILLS: Checks List dated October 8, 2018

Commissioner Dimmick asked DA Young if there is anything of note in the check list. DA Young noted that the check list contains progress billing for the Generator project.

Commissioner Ramey made motion to accept the check list dated October 8, 2018. Commissioner Dimmick Second. No further Discussion. Roll Call Vote: Dimmick (yes), Ramey (yes), Bunderson (absent). Motion carried.

GENERAL BUSINESS

- *** Stationing Agreement with Ada County Paramedics**

Commissioner Ramey made motion to renew the Stationing Agreement with Ada County Paramedics. Commissioner Dimmick second. No discussion. Roll Call Vote: Dimmick (yes), Ramey (yes), Bunderson (absent). Motion carried.

- *** Dispatch Agreement with Ada County Sheriff's Office**

Commissioner Ramey made motion to renew the contract for Dispatch Services with the Ada County Sheriff's Office for FY2019. Commissioner Dimmick second. No discussion. Roll Call Vote: Dimmick (yes), Ramey (yes), Bunderson (absent). Motion carried.

PREVENTION DEPARTMENT UPDATE – Fire Marshal Gervais, Chief Doan

- **Property not in a fire protection area**

Fire Marshal Gervais and Fire Chief Doan discussed the properties outside of the fire district. The properties are a mix of private, BLM and Forest Services land. There was discussion on what to do with outlying properties as far as fire response. Chief Doan stated the issues are mostly up Bogus Basin Road. Commissioner Ramey asked if the City has a policy on responding. Chief Doan stated that they do not. Chief Doan is starting to have a conversation with all County Sheriffs regarding the issue. Boise City Fire Department can bill a homeowner for a fire response if they are outside of Boise's or NACFR's jurisdiction. However, payment is voluntary at this time.

Commissioner Ramey suggested that Chief Doan draft a letter to the homeowners and get back to the NACFR Board once that is accomplished. The Board will ask for Attorney Salladay to review the letter and comment before it is sent out. NACFR and BFD entities will both be named and represented in the letter. Commissioner Dimmick agreed to the plan to move forward in this manner.

Executive Session – IC 74-206 (j) to consider labor contract matters

4:10 p.m. Commissioner Ramey made motion to go into Executive Session. Commissioner Dimmick second. No Discussion. Roll Call Vote: Dimmick (yes), Ramey (yes), Bunderson (absent). Motion carried.

Back in Regular Session -- IC 74-206 (j) to consider labor contract matters

4:25 p.m. Commissioner Ramey made motion to return to regular session. Commissioner Dimmick second. No Discussion. Roll Call Vote: Dimmick (yes), Ramey (yes), Bunderson (absent). Motion carried.

Commissioner Dimmick made motion to move the second Executive Session to the bottom of the Agenda to accommodate the schedule of the Boise City Fire Marshal. Commissioner Ramey second. No Discussion. Roll Call Vote: Dimmick (yes), Ramey (yes), Bunderson (absent). Motion carried.

DISTRICT BUSINESS – Shelley Young

- ***Impact Fee Templates, Trust and Administrative Manager**

District Administrator Young provided an update to the Board on the process to implement Impact Fees. Attorney William Gigray will be authoring the legal documents for consistency with the other Fire Districts. Attorney Salladay will review the documents and provide comments on behalf of the District.

- ***Generator Replacement Update**

The Generator Replacement project is going well. Rundle, Inc. is the electrical contractor, and they are exceptional at communicating with the District Administrator and coordinating with the fire department for needs particular to first responders. To date, the process has gone well, inspections are passed, and the Electrical Engineer will be doing a site visit to check on the project. Commissioner Dimmick requested that a thank-you letter be sent to Rundle, Inc. once the project is complete.

Commissioner Ramey made motion to declare the old generator as surplus with no value. Commissioner Dimmick second. No discussion. Roll Call Vote: Dimmick (yes), Ramey (yes), Bunderson (absent). Motion carried.

- ***Station 20 Update**

The water damage repairs and additional flooring and paint projects at Station 20 are progressing. Commissioner Ramey, with permission of the Board, has approved additional change orders to remove old donated furniture from the station including outdoor furnishings and the decking material on the second floor. The Station Improvement line item and insurance reimbursement will be the sources of funding for the project and for change orders.

NEW BUSINESS –

First Responder Wellness Collaborative

District Administrator Young recently attended a conference for first responders on mental health and wellness. She reported that the conference was exceptional in content and attendance and suggested that the NACFR District look for ways to support the Collaborative in bringing additional mental health awareness to the Treasure Valley.

Hazard Mitigation Plan Update

Commissioner Dimmick reported that it is once again time to update the All Hazard City County Mitigation Plan. She notes that there is software in place to make the updates easier to process and assemble. Commissioner Dimmick would like for DA Young to take the lead on this project with consultation available through Crash Marusich and Commissioner Dimmick.

Executive Session – IC 74-206 (b) ...to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

5:10 p.m. Commissioner Ramey made motion to go into Executive Session. Commissioner Dimmick second. No Discussion. Roll Call Vote: Dimmick (yes), Ramey (yes), Bunderson (absent). Motion carried.

5:27 p.m. Commissioner Ramey made motion to return to Regular Session. Commissioner Dimmick second. No Discussion. Roll Call Vote: Dimmick (yes), Ramey (yes), Bunderson (absent). Motion carried.

Adjourn: 5:30 Commissioner Ramey made motion to Adjourn. Commissioner Dimmick second. No discussion. Roll Call Vote: Dimmick (yes), Ramey (yes), Bunderson (absent). Motion carried.

***Action Item**

Margaret Dimmick, Commissioner/Chair

Date