



Commissioner Meeting January 8, 2018

Attendance: Commissioners Margaret Dimmick
Jeff Ramey
Todd Bunderson
District Administrator Shelley Young
Boise Fire Marshal Romeo Gervais
Whitney Fire District Resident Paul Henning

Call to Order: 16:00 Hours

APPROVAL OF MINUTES: Commissioner Meeting Minutes from 12/11/2017

Commissioner Ramey made motion to approve the Minutes noted above. Commissioner Bunderson second. No discussion. Roll call vote: Dimmick (yes), Ramey (yes), Bunderson (yes). Motion carried.

APPROVAL OF BILLS: Check List Dated 1/8/18

Commissioner Ramey made motion to approve the check list dated 1/8/18. Commissioner Dimmick second. Discussion: Commissioner Dimmick asked DA Young if there is anything unusual to note regarding the check list. DA Young stated that the list contains routine payments to vendors and the 1st Quarter payment to Boise Fire Department for the JPA contract. No further discussion. Roll call vote: Dimmick (yes), Ramey (yes), Bunderson (yes). Motion carried.

GENERAL BUSINESS

PREVENTION DEPARTMENT UPDATE– Boise Fire Marshal Romeo Gervais

**SPRINKLER PLAN REVIEW EXEMPTION – Idaho Administrative Procedures IDAPA
18.01.49.020.08**

Recently the State Fire Marshal's office hired a plans reviewer. During the hiring process it was noted that there is a requirement for Fire Districts to do plan reviews through the State Fire Marshal's Office or obtain an exemption from the City and/or County to use an alternate plans review process. Fire Marshal Gervais spoke to the State Fire Marshal regarding the issue, and he has no problem with the

NACFR District or any other Fire District using an alternate plan review process. But, he would like to have all of the appropriate paperwork and authorizations for exemption processed and in good order according to IDAPA 18.01.49.020.08 (Idaho Administrative Procedures Act).

Fire Marshal Gervais presented letters to the Garden City Planning and Development department as well as the Ada County Department of Development Services requesting the exemption. The NACFR Board unanimously agreed to sign the letters, and Fire Marshal Gervais will hand deliver them in order to explain and facilitate the exemption.

ACCELLA building and permitting software for Boise City is still in process. The timeline has been delayed until the end of summer 2018. However, FM Gervais requested that the Operational Permit process be separated out from the whole, and this has been done. That puts the Operational Permit process on track to be up and running by May 2018.

DISTRICT BUSINESS

Generator Project – Electrical Engineering Quote

District Administrator Young presented the Engineering quote from Musgrove Engineering. The Board discussed the quote and its components as well as generator placement, competitive bidding and the “quick quotes” from electricians during the grant writing process in 2016.

There was discussion about getting additional quotes for electrical engineering. The Board suggested having the two electrical engineering firms recommended by Insight Architects provide quotes for the engineering work after a site visit.

2018 Commissioner Meeting Dates—Consideration for Approval

The Board briefly discussed the 2018 Commissioner Meeting dates. The Board wished to continue scheduling meetings on the 2nd Monday of the month. Commissioner Bunderson pointed out that November 12 is also a holiday. The Board agreed to move the November meeting date to Tuesday the 13th. The Board agreed that all other meeting dates should be set for the second Monday of the month at 4:00 at Station 16 unless otherwise posted prior to the meeting. The meeting dates will be posted to the NACFR web site.

NEW BUSINESS

Chairman of the Board Designation

The current Chair of the Board is Margaret Dimmick. Commissioner Dimmick became Interim Chair after Commissioner Irvan stepped down in 2017. Commissioner Ramey nominated Commissioner Dimmick to be Chair for the 2018 fiscal year. Commissioner Bunderson second. Discussion: Commissioner Dimmick explained that the Chairman position is a rotating position with a new Chair designation yearly. Roll call vote: Ramey (yes), Bunderson (yes). Commissioner Dimmick accepted the nomination and will be Board Chair for FY2018.

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New Development in the Dry Creek Valley

Commissioner Bunderson asked if the Board members had seen the article in the newspaper regarding a new development in the Dry Creek Valley. The newspaper article was retrieved, and the Board looked at the map of the new subdivision and compared it to the map of the District. It was determined that there is a very small piece of the subdivision that resides within the NACFR District.

There was a brief discussion regarding development in the Dry Creek Valley. Commissioner Dimmick requested that District Administrator Young followup with the Cartwright Ranch developer who was unresponsive to a previous request for information regarding a parcel of land designated for the fire service in the Cartwright Ranch Subdivision.

ADJORN: Commissioner Bunderson made motion to adjourn. Commissioner Ramey second. Motion carried. Meeting adjourned.

ADJOURN: 16:53 hours

Margaret Dimmick, Commissioner/Chair

Date